



TBOS

strength in numbers

TBOS provides comprehensive back-office and accounting solutions to new start up and existing recruitment agencies making contract and/or permanent placements.

TBOS's solutions allow the recruitment agency to grow their business and concentrate on what they do best... recruit!

Who our solutions work for...

New
Start Up
Agencies

Existing
Agencies

Perm
Only
Agencies

Contract
Agencies

Overseas
Placements



TBOS

complete

TBOS Complete provides a full back-office solution for contract and/or permanent recruitment agencies

This comprehensive plan provides an end to end solution from invoicing right through to year-end accounts.



TBOS

freedom

TBOS Freedom provides a funding and administration solution for recruitment agencies making contract placements.

This flexible plan is perfect for placing one contractor, twenty contractors or more. It also includes credit insured funding for both UK and International Placements.

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Recruiters can now benefit from fixed pricing with TBOS.

Our two back-office solutions provide excellent value for recruiters administering contractors, permanent staff and overseas placements.

All services included based on the number of Contract & Permanent Placements made each month.

TBOS
complete

From **£25** Per Week, Per Working Contractor

£50 Per Permanent Placement

Minimum £250 a month

£40 Staff Payroll for 5 Employees
£5 per additional employee

From **£35** Per Week, Per UK Working Contractor

£45 Per Week, Per Overseas Working Contractor

Service Charge of 1.5% of Invoice Value
Includes Credit Insurance

3.5% Interest above Bank of England Base Rate on funds borrowed

TBOS
freedom

What is included with Complete...

- ✓ Company Formation Services
- ✓ Telephone & Email Answering Services
- ✓ Timesheet Management via Online Portal
- ✓ Invoicing (Contract & Permanent)
- ✓ Invoice Finance Set Up & Management
- ✓ Contractor & Supplier Payments
- ✓ Contractor & Staff Payroll & Commissions
- ✓ Credit Control
- ✓ Bookkeeping
- ✓ Management Reporting
- ✓ VAT Returns & Intermediary Reporting
- ✓ Year End Statutory Accounts

What is included with Freedom...

- ✓ Unlimited Credit Checks
- ✓ Contract Placement Advisory Service
- ✓ Contract Preparation (Client & Candidate)
- ✓ Timesheet Management via Online Portal
- ✓ Invoicing (Contract & Permanent)
- ✓ Contractor Payroll
- ✓ Fully Credit Insured Funding (170+ Countries within 15 Currencies)
- ✓ Management of Contractor Payments within Payment Terms
- ✓ Credit Control
- ✓ Self-Bill Profit Distribution when Client makes Payment